

## Newsletter Announcement

Name of person submitting: \_\_\_\_\_ Date: \_\_\_\_\_

Ministry Focus: \_\_\_\_\_

Event: \_\_\_\_\_ Event Date: \_\_\_\_\_

\*\*Please be brief (30 words or less) and specific. A good advertisement will have the following information:

Date

Schedule

Event Description

Cost and Deadline

Target Group

Contact person and phone number

Logo or Specific Artwork

Write your advertisement using description and language that will be understandable to a first time guest.

### **Announcement**